



**SANCHAMAN LIMBOO GOVERNMENT  
COLLEGE, AARIGOAN, GYALSHING  
WEST SIKKIM  
(B+NAAC ACCREDITED)**



**P.G PROSPECTUS 2025-26**

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## THE COLLEGE EMBLEM

**GYANA VIGYANA VIMUKTYE:** *GyanaVigyanaVimuktye* is the motto of the college. It is a Sanskrit axiom extracted from Upanishads. ‘Gyana’ means knowledge, ‘Vigyana’ is higher and purer form of knowledge and ‘Vimuktye’ is emancipation. So these three lofty words means that knowledge (Gyana) leads to awareness; higher and purer form of knowledge (Vigyana) leads to emancipation (Vimuktye) from ignorance. The sole aim of knowledge is freedom from all the causes of ignorance of pain and suffering not only of an individual, community and society but for all living creatures.

GyanaVigyanaVimuktye the Emblem encompasses a blooming lotus and a radiant sun above it with the flaming sword on the top, placed at the background of a blue sky above and ocean below.

- The Lotus is a symbol of purity, where only wisdom is held.
- The sun signifies glory and brilliance and the sunshine is a symbol of the power of knowledge.
- The sword represents a celestial weapon that cuts confusion and illusion to invoke wisdom.
- Ocean is the symbol of institution and the blue colour of the sky symbolises a mystical borderland of wisdom, self-mastery and spiritual realization.





**Academic Building of Gyan Kunj (Sanchaman Limboo Govt. College, Gyalshing )**

**PROFILE**

Sanchaman Limboo Govt. College, Gyalshing was established on 28th of June 2011, as an institute designed to cater to the growing needs of higher education for the students of West District of Sikkim and other parts of the country in general. It was functioning in the Private building at Kyongsa, Gyalshing until permanent infrastructure was established at Aarigoan, 5km away from the District HQ, Gyalshing. It is a co-educational institute and is affiliated to Sikkim University. The college follows the Semester system and the medium of teaching is English. The college offers Honours courses in English, Economics, History, Political Science, Geography, Sociology, Physical Education, Education, Tourism, Nepali, Bhutia, Limboo, Lepcha. Masters program in Political Science was introduced in Academic Session 2020. B.Com was also introduced in the Academic Session 2021. A total of 57 Assistant Professors constitute the strength of the teaching faculty.

***Principal***

Prof. (Dr) Bhakta Kunwar

***Vice- Principal***

Mr. Birkha Man Subba

***Dean of Student Affairs***

Dr. Thupten Palzang Bhutia

## ADMISSION 2025- 26

### ADMISSION IN UNDERGRADUATE COURSES:

Admission to programs in SanchamanLimboo Govt. College, Gyalshing, West Sikkim is carried out in two phases:

**Phase 1: Application Process:** The advertisement for registration of students for admission to UG courses in SMLGDC, along with other Government Colleges of Sikkim for the academic year 2025-26 will be published across various digital and non-digital platforms.

Candidates are directed to visit: [www.sgcregistration.com](http://www.sgcregistration.com)

Instructions for online registration of students for admission etc. will be available at Website:

[www.rusasikkim.com](http://www.rusasikkim.com)

**Note: Applicants are advised to provide their personal WhatsApp number and authentic email ID while filling forms.**

**Phase 2: Post selection procedure:** Selected candidates go through verification and other admission formalities carried out by the Admission Committee. Candidate's admission is provisional until candidates submit all relevant documents and complete university registration in addition to other formalities (Date for Registration is notified by the University).

Contact details, Helpline number etc. for undergraduate admission will be available along with the advertisement.

## ADMISSION COMMITTEE 2025-26

**Chairperson:** Prof. (Dr) Bhakta Kunwar, Principal.

**Convener:** Dr.Thupten Palzang Bhutia, Dean

### Teaching Members:

- Ms. Diki Chomu Bhutia
- Mr. Rajiv Rai
- Mr. Pema Rinzing Bhutia
- Mr. Jigdol Tenzing Gyalpo Bhutia
- Mr. Phang Limboo

### Non-Teaching Members:

- Mr. Purna Pd Sharma
- Mr.Sonam Dorjee Denjongpa
- Mrs. Sukanta Gurung
- Mr. Narayan Prasad Sharma

**Note: All admitted candidates will be strictly bound by the Rules and Regulations of theCollege.**

*The decision of the Admission Committee will be final & binding.*

## **PG PROGRAMME OFFERED**

Course	Subject	Intake Capacity
M.A	Political Science	15

## **ADMISSION**

Mode: online/offline

Website: [www.smlgcgyalshing.in](http://www.smlgcgyalshing.in)

Email: [gyalshingcollege2011@gmail.com](mailto:gyalshingcollege2011@gmail.com). Contact: 9832588885

## **Important dates**

Online Application Portal will be available from (at college website: <a href="http://www.smlgcgyalshing.in">www.smlgcgyalshing.in</a> )	22.08.2025
Application form submission at SMLG college campus	22.08.2025 to 28.08.2025
Entrance Examination	2.09.2025
Merit List will be displayed on	3.09.2025
Admission for candidates selected in first merit list	5.09.2025 – 8.09.2025
Beginning of session	To be announced later
Counseling (in case of Vacant Seats after admission for candidates in merit list)	To be announced later

### Minimum Eligibility:

Before applying for the course, the candidates must ensure that they meet the minimum eligibility criteria of Sikkim University for the relevant course.

An applicant must have completed B.A. course from recognized University under 10+2+3 system in the relevant discipline. A candidate studying in the final semester/ year may apply however, such applicants have to successfully complete their graduation at the time of admission otherwise their application shall be rejected.

Further they must also meet the following requirements for the concern course:

Programme	Total Intake	Minimum Eligibility
M.A Political Science	15	Graduate Degree in Political Science (Hons/Gen) with 55% marks for General and 45% for SC/ST/OBC/DA (differently abled)

Further, candidates must note that meeting eligibility criteria does not guarantee admission. The admission will be given based on merit list and total intake capacity.

## **Selection Procedure**

Based on the implementation of NEP by the affiliating university, the merit list percentage will be calculated in the following manner:

A. If NEP is implemented the merit list will be prepared based only on the score in the entrance examination.

B. If the NEP is not implemented the merit list will be prepared using the following formula.

Component A: CGPA/marks scored in all semesters/three years converted to percentage using the formula provided by the respective university from which the candidate has completed his/her qualifying examination.

Component B: Percentage scored in the SMLGC PG entrance examination.

Merit Percentage = Component A + B

Important Downloads:

i. Instruction Page: Before filling up the application form.

Note: Completion of online process of admission does not guarantee admission. The process will be completed only when the candidates submit their Transfer and Character certificate. The documents submitted by candidates will be reviewed by Admission Committee, SMLGD College, Gyalshing. In case of any discrepancies or insufficiency the application will be rejected.

## **HOW TO APPLY:**

### **Online Mode:**

The link to the portal for Application Form will be available at [www.smlggyalshing.in](http://www.smlggyalshing.in). The portal shall remain active from 7<sup>st</sup> to 16<sup>th</sup> August, 2024.

1. The applicant needs to ensure that they are logged in with their personal Google Account.
2. Candidates must fill up all the mandatory fields and applicable fields.
3. Candidates must provide their personal email ID & Mobile number. They must ensure that both their email ID and mobile number should be currently in use. Candidates will be communicated via their email ID and mobile number.
4. Candidates will be asked to provide their personal details. The details provided by the candidates must be supported by the scanned documents uploaded in the portal. If any discrepancies are found, their application will be rejected.
5. Candidates must provide their permanent residential address and communication details.
6. Candidates must provide details of their last qualifying examination, name of college/ name of university. Candidates must also provide CGPA/ Percentage up to fifth semester/ second year in the given field.

A. Candidates will be required to upload the following documents:

- i. Marksheet/ Certificate class 10th (mandatory)
- ii. Marksheet/ Certificate class 12th (mandatory)
- iii. Graduation Marksheet of final semester/ final year whichever is applicable (mandatory).

Note: if marksheet for any semester / year is not uploaded the application will be rejected.

- iv. Certificate of Identification/ Sikkim Subject Certificate for candidates under COI/SSC category (mandatory if applying as COI/SSC category candidate), Residential Certificate for candidates under RC category. (mandatory if applying as RC category candidate).
- v. Caste certificate if the candidate belongs to (SC/ ST/ OBC (state/center)) if applicable.

- vi. Photo ID (mandatory).
- vii. Proof of Physical Disability if applicable
- viii. A recent passport sized photograph (mandatory)
- ix. Application fee/bank receipt (mandatory).

B. Documents marked mandatory are essential for admission. If candidate is unable to provide any one of them, his/her application will be cancelled.

C. The documents must be in pdf format. Candidates must use a mobile phone scanner application or a physical scanner to scan the documents.

D. Candidates must ensure the scanned documents is clear and under 1 MB. If the documents are not clear the application shall be rejected.

E. Candidates must upload original scanned documents.

F. Following photo IDs will be accepted: Driving license, PAN CARD, Aadhar Card, Voters ID, Passport)

G. Candidate must also upload a passport sized photograph in jpeg/jpg format under 300 kb. Photo graph must be clear with face and both ears visible and with plain colored background.

H. Candidates must pay the application fee of Rs. 500 /-

i) Candidates must pay the application fee before they apply online.

ii) For online mode candidates are required to upload the screenshot of the fee receipt.

**Decision of the Admission Committee will be final & binding.**

<b>COURSES OFFERED</b>		
<b>COURSES</b>	<b>SUBJECT</b>	<b>INTAKE CAPACITY (Per Subject)</b>
B.A (HONS.)	English, Economics, Geography, Political Science, History, Sociology, Physical Education, Education, Nepali, Limboo, Tourism & Travel Management.	50
	Bhutia, Lepcha	30
*B.Com (HONS.)	Commerce	50
**M.A	Political Science	15

\*B.Com Course has been introduced from Academic Session 2021-22.

\*\* M.A Political Science has been introduced since Academic Session 2020-21.

- **Note: For UG Programmes, honours subjects once opted at the time of filling up of online admission form shall not be changed.**

## UNIVERSITY REGISTRATION

Bonafide students of Sikkim University are provided with a one-time registration certificate for the programme of their study. The student shall fill up the prescribed form online and submit the same to the principal for registration. The registration dates are notified by the University and further circulated by the college on the notice board, and respective WhatsApp groups.

Failure to register and submit relevant documents on time shall automatically lead to the cancellation of admission.

For any issues related to registration, students should write to [suregistration@cus.ac.in](mailto:suregistration@cus.ac.in)

## WITHDRAWAL OF ADMISSION

Students wishing to withdraw mid-session must apply to the Principal/Dean of Students Affairs in writing. They should surrender all the documents issued by the College. Subsequently, their names will be permanently removed from the college academic rolls. Students admitted to the 1st semester, who desire to withdraw admission, should apply for withdrawal within 20 days from the date of their admission for consideration of partial or total refund of college fees.

**For a Migration Certificate**, students should apply in the prescribed format to the University through the Principal of the College. The form may be collected from Sikkim University.

**TRANSFER** Inter-college transfer is generally not encouraged. However, in exceptional circumstances, applicants may write an application to the principal with sufficient justification for consideration of his/her case.

**Inward Transfer:** The subject combination he/she is pursuing must be one of the combinations offered in the college. If approved, the student must produce an Original Transfer and Character Certificate, Identity card etc. from the previous college. After that, he/she should report to Sikkim University and obtain a NOC. If the applicant is granted NOC by Sikkim University, they will be enrolled in the college. However, it is the responsibility of the concerned student to ensure that the minimum attendance of 75 % is met.

**Outward Transfer:** An applicant should first obtain written consent from the college he/she is willing to get transferred to. Then they must seek the permission of the Principal, SGC Gyalshing to leave the college. Once approved, they should get the necessary clearance as directed by Dean's office. Their name would be struck off from the college rolls and relevant documents will be handed over to them. They must then write to Sikkim University to obtain the NOC to join the new college.

## STUDENTS SLIP CUM IDENTITY CARD/CERTIFICATE

All College students will be issued students' slip cum Identity Card. This card is to be carried by the student every day and student shall produce it on demand, as and when, required by the College authorities (Administration, Faculty, College Discipline Committee etc.).

## RE-REGISTRATION

After declaration of results, each student must re-register for the subsequent semester. Students are required to submit a copy of their mark sheet along with their identity card on the notified dates to the office of Dean for re-registration. Identity cards of students are also renewed during this exercise. Failure to re-register shall lead to removal of names from the College rolls as the

College administration assumes that the student has discontinued his/her studies. Names of such student may not be reflected in any official correspondences.

### **LEAVE**

All leaves of absence for a period of more than three days must be addressed to Principal. Such leaves have to be substantiated by proper documents like medical certificate given by medical board of District Hospital, death certificate in case of demise of immediate family member, selection letter from recognized body in case of a student representing State/Nation in National or International tournaments/events etc. However, the leave rules of Sikkim University for a student in determining the attendance of a student shall be taken into reference while considering such pleas.

### **COLLEGE NOTICE BOARD**

Dissemination of information is done through college notice boards; therefore, students are expected to keep themselves updated through this medium. College administration assumes that a student has read the notices put up in such boards.

### **STUDENTS REPRESENTATIVE COUNCIL**

The College has a fully functioning Students Representative Council (SRC) formed and functioning in accordance with the guidelines of Lyngdoh Committee. The body is directly accountable to the Dean of Students' Affairs and organizes co-curricular and welfare activities in the college under his direction. The jurisdiction of the council is limited within the College campus only. However, it is to be noted that the Council may be dissolved, at any given time, by the Chairperson, whenever there is a violation of the constitution by the council. Advisors are appointed from time to time to guide and assist the body in functioning optimally towards the welfare of the students.

The Principal is the Chairperson of SRC.

### **EDUCATIONAL AWARDS AND SCHOLARSHIPS**

Prizes and Certificates are awarded to deserving students of general proficiency, excellence in academics, excellence in co-curricular activities and in games and sports. In addition, students can apply for several scholarships like CM meritorious scholarship, HRDD scholarships, Social Welfare scholarships etc.

## TEACHING FACULTY

### *Department of Bhutia*

Mr. Tshering Palden Bhutia (M.A) HOD

Dr. Thupten Palzang Bhutia (M.A Ph.D)

### *Department of Commerce*

Mr. Ajay Chettri (M.Com, UGC-NET) HOD

Mr. Lochan Sharma (M.Com, M.A, UGC-NET)

Mr. Zigme Sherpa (M.Com. B.Ed. STET, UGC-NET)

### *Department of Economics*

Dr. Pranesh Pandey (M.Sc. M.Phil, SLET, Ph.D) HOD

Mr. Rajiv Jairu (M.A, UGC-NET)

Mr. Bijay Gurung (M.A, UGC-NET)

Ms. Rinzing Ongmu Bhutia (MA, SLET, B.Ed, STET, UGC-NET/JRF)

### *Department of Education*

Dr. Shanker Luitel (MA, M.Ed, M.Phil, Ph.D) HOD

Mrs. Arpana Silwal (B.Ed, M.A, TET)

Mrs. Kavita Gurung (M.A, B.Ed, SLET)

### *Department of English*

Ms. Diki Lhamu Lepcha (M.A, B.Ed, STET, UGC-NET) HOD

Ms. Diki Chomu Bhutia (MA, UGC-NET)

Dr. Reep Pandi Lepcha (M.A, NET/SLET, SYLFF Fellow, NEIAV Fellow, FLICKR Fellow, Ph.D)

### *Department of Geography*

Mr. Naresh Bhusal (M.A, UGC-NET/ JRF) HOD

Ms. Karma Choden Bhutia (M.A, SLET, UGC-NET)

Dr. Renuka Sharma (M.A SLET, Ph.D)

Mr. Rajiv Rai (M.A, UGC-NET, SLET)

Ms. Udenla Bhutia (M.A, B.Ed, SLET, UGC-NET)

***Department of History***

Dr. Bikash Karki (M.A, M. Phil, B.Ed, STET, Ph.D) HOD

Mrs. Aruna Chettri (M.A, B.Ed, SLET, STET)

Dr. Mayalmit Lepcha (M.A, B.Ed. Ph.D)

Mrs. Renuka Khatiwada (M.A)

Ms. Sanphung Hangma Subba (MA, SLET)

***Department of Lepcha***

Mr. Pem Dorjee Lepcha (M.A) HOD

Mr. Dadup Tshering Lepcha (M.A MECM, B.Ed. CIG)

Mr. Pema Loda Lepcha (M.A)

***Department of Limboo***

Mr. B.B. Limboo (M.A) HOD

Mr. B.M. Subba (M.A)

Mr. Pahang Limboo (M.A, B.Ed, STET)

***Department of Nepali***

Dr. Bibek Chettri (M.A, M.Phil, Ph.D) HOD

Dr. Dili Ram Sharma (M.A. Ph.D)

Mr. Sandeep Tamang (M.A, B.Ed., UGC-NET/JRF)

***Department of Physical Education***

Mr. Anup Pradhan (MP.Ed, UGC-NET) HOD

Mr. Riwaj Rai (BPE, BP.ED, MP.ED)

***Department of Political Science***

Mr. Ujjwal Subba (M.A, B.Ed, STET, UGC-NET) HOD

Mrs. Lucky T. Sherpa (M.A B.Ed, TET, SLET, M.Phil)

Mr. Garja Man Rai (M.A, M.Phil, UGC-NET)

Mr. Mingma Ongchun Sherpa (M.A, M .Phil, UGC- NET)

Ms. Rajeshwari Sharma (M.A SLET)

Ms. Palmu Bhutia (M.A SLET, UGC-NET)

***Department of Sociology***

Dr. Amit Manger (M.A, M.Phil, SLET, UGC-NET, Ph.D) HOD

Mr. Pema Rinzing Bhutia (M.A, M.Phil, SLET, UGC-NET/JRF)

Mrs. Sedem Bhutia (M.A B. Ed, TET, M.Phil, UGC-NET, SLET)

Ms. Pema Choki Bhutia (M.A, UGC-NET,JRF)

Ms. Viveka Gurung (M.A, UGC-NET)

***Department of Tourism***

Dr. Dawa Doma Sherpa (MTM, B.Ed,MSO, UGC-NET, Ph.D) HOD

Mr. Amit Rai (Bio, Tech, MTA, M. Phil)

Mr. Sangam Rai (MTM. UGC-NET)

***Department of EHS/EVS***

Mr.Jigdol Tenzing Gyalpo Bhutia (M.Sc,UGC-NET, JRF) HOD

Dr.Bikash Karki (M.A, M. Phil, B.Ed, STET, Ph.D)

## ADMINISTRATION & OFFICE STAFF

Prof. (Dr) Bhakta Kunwar	Principal
Mr. Biswa B. Raj Gurung	Administrator cum Joint Director
Mr. Norbu Sherpa	A.O. cum D&DO
Mrs. Basanti Bhujel	Librarian
Mr. PadamBdr. Rai	Accounts Clerk
Mrs. Sonam Ongmu Bhutia	L.D.C
Mrs. Aila Rai	L.D.C
Mrs. Sukanta Gurung	L.D.C
Mr. Sonam Dorjee Denjongpa	L.D.C
Mr. Lok Nath Sharma	Peon
Mr. Purna Pd Sharma	Assistant Lab Instructor
Mrs Dawden Bhutia	Assistant Lab Instructor
Mr. Yadu Ram Sharma	Office Assistant
Mr. Duk Prashad Biswakarma	L.D.C
Mr. Narayan Pd Sharma	Office Attendant
Mrs. Ambika Sharma	Office Attendant
Mr. Bhim Raj Gurung	Office Attendant
Mr. Navin Limboo	Assistant Lab Instructor
Mrs. Bharatee Laxmi Dhakal	Data Entry Operator
Mr. Bal Krishna Sharma	Electrician
Mr. Biren Gurung	Driver
Mr. Aita Raj Subba	Driver
Mr. Sancha Man Subba	Driver
Mrs. Champa Sharma	Safaikarmachari
Mrs. Puspa Devi Sharma	Safaikarmachari
Mrs. Santa Kala Sharma	Safaikarmachari
Mrs. Anita Devi Sharma	Maali
Mrs. Mary Limboo	Maali
Ms. Sani HangmaLimboo	Maali
Mr. Milan Kr. Limboo	Chowkidar
Mrs. Kunta Maya Sharma	Assistant Lab Instructor
Mr. Ravi Kanta Sharma	Office Attendant
Mrs Januka Pardhan	Safaikarmachari
Mr. Hari Pd Sharma	Night Guard
Mr Yogesh Sharma	Ambulance Driver
Mr. Mona Hang Subba	Office Assistant
Ms. Hemanta Hingmang	Disaster Management Assistant

## THE SEMESTER SYSTEM AND ITS IMPORTANCE



The semester system provides an opportunity for students for continuous learning and assessment which lead to a better understanding of the subject. It helps to improve the learning processes so that students get maximum benefit in terms of acquisition of relevant knowledge, skills and attitudes. It trains the students to excel and build up confidence. It also increases institutional attachment. There will be a continuous engagement between students and teachers which will result in more focused class interaction. This will inculcate regular study habits among students. Conducting examinations twice a year will mean that students' progress is more regularly evaluated. This would enable a more in-depth study and understanding of their concerned subjects.

## ACADEMIC PERIOD/SCHEDULE

(Ref: University Academic Calendar)

Under Sikkim University, the college will have summer and winter breaks for the student and faculty members which will be as follows:

<i>Semester</i>	<i>Period</i>	<i>No. of teaching Days</i>	<i>Exams</i>	<i>Results</i>
Even	1 <sup>st</sup> Feb – 16 <sup>th</sup> July	106 (approx.)	1 <sup>st</sup> – 15 <sup>th</sup> July	Last week of August
Odd	1 <sup>st</sup> Aug- 16 <sup>th</sup> Dec	113(approx.)	1 <sup>st</sup> 15 <sup>th</sup> December	Last week of January

**Note:** In case, if the re-opening day of any semester falls on Sunday or any other State Govt. or National Holidays the college shall re-open on the immediate next working day.

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

## EVALUATION PATTERN

In the semester system, a student will be continuously evaluated through Sessional Test, Term-Paper/Field Study and End-Semester Examination. The students would be evaluated internally throughout. The following table highlights a detailed evaluation mechanism for a particular paper.

Pattern of evaluation	Weightage (%)
Sessional Test I	25
Sessional Test II	25
End–Semester Examination	50
<b>Total</b>	<b>100</b>

**Note:** It is compulsory for a student to attend the first and second sessional test and at least 75% of the class lectures in each paper under all the opted subjects failing which you will not be allowed to sit for the End Term Examination in the respective paper.

## GRADING SYSTEM

Sikkim University has introduced and implemented the grading system of evaluation at examination of all the students. Following this, students are given grades in lieu of percentage and division which will enhance the transparent nature of the examination.

The evaluation pattern for the grading system is as follows: -

Marks in Percentage	Grade	Grade Point
>95	O	10
85 but 95	A+	9
75 but 85	A	8
65 but 75	A-	7
55 but 65	B+	6
45 but 55	B	5
35 but 45	B-	4
25 but 35	C+	3
15 but 25	C	2
<15	C-	1

## PROMOTION CRITERIA

The minimum passing criteria shall be 30% of the total score in each paper/subject but 35% in aggregate. The minimum pass mark in a practical paper is 40% in internal as well as end term examination.

## REGULATIONS ON CONDUCT OF EXAMINATION AS PER THE UNIVERSITY

- a) A student seeking permission to sit for the End-Term Examination must have sat for the first and second sessional test, paid the examination fees and attended at least 75% of the classes in a paper. However, the principal of a college or the Dean of Students Affairs, on satisfying himself with the genuineness of the case, may condone a shortage of attendance by 5% if duly recommended by the concerned HOD/IC of the department. A student who is still short of attendance will repeat the entire examination in the next relevant semester.
- b) There shall be a continuous evaluation of the progress of students throughout a semester in a manner approved by the Academic Council and an End-Term Examination at the end of each semester.
- c) A student may be allowed to repeat one or all papers in relevant semesters under the following circumstances:
  - i. If he fails in one or more papers,
  - ii. If he is disqualified to appear in the end-term examination for two or less than two papers due to shortage of attendance and
  - iii. If he seeks to improve his performance, provided that repeat examination of a particular paper is allowed only once and the result of such examination is not considered for any medal/prize/ranking etc.
- d) Students seeking to repeat a paper or more shall seek permission of the COE through the HOD/IC of the department or principal of a college at least one month before the date of examination and, if permitted, shall pay the fees prescribed by the university from time to time at least one week before the date of examination.
- e) The End-Semester theory examination will be of 2 hrs. duration. For practical papers, however, standard norms in respective disciplines may be followed.
- f) The examination routine for the End Semester will be prepared by the office of the COE.

- g) The Controller of Examination shall notify the End-Semester Examination routine at least one week before the actual date of the examination.

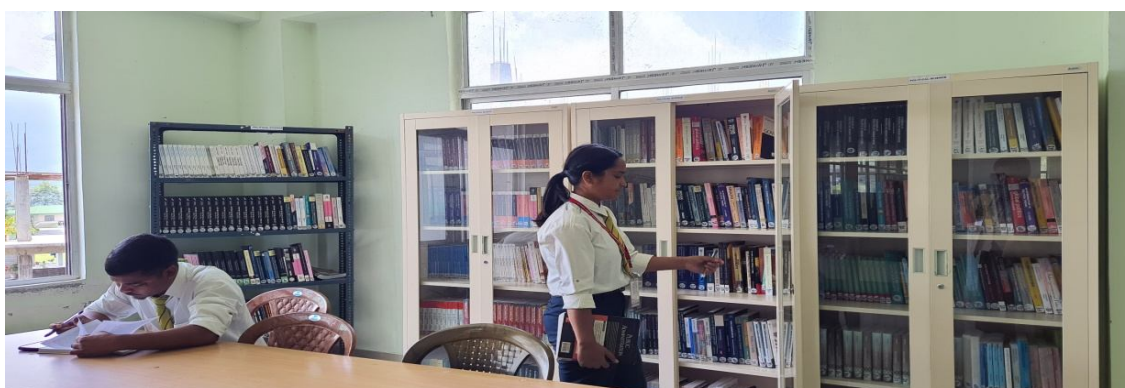
### \*\*\*RE-REGISTRATION\*\*\*

After declaration of results of every semester, each student must re-register for the subsequent semester.

Students are required to submit a copy of their mark sheet along with their identity card on the notified dates to the office of Dean for re-registration.

Identity cards of students are also renewed during this exercise.

Failure to re-register shall lead to removal of names from the College rolls as the College administration assumes that the student has discontinued his/her studies. Names of such students may not be reflected in any official correspondences.



### CADEMIC VACATION FOR STUDENTS AND TEACHERS

Vacation	Duration	No. of Days
Summer Break	**	**
Winter Break	**	**

### EXAMINATION SCHEDULE

Sl. No.	Academic Activity	Even Semester	Odd Semester
1	Commencement of Semester	**	**
2	First Sessional Test	**	**
3	Second Sessional Test	**	**
4	End of Classes	**	**
5	Filling of Examination Form	**	**
6	End Semester Examination Begins	**	**
7	Central Evaluation Begins	**	**

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

8	Semester Break/Winter Vacation	**	**
9	Publication of Result	**	**

## FEE STRUCTURE

SMLGD College, Gyalshing Extension Center follows the fee structure provided by Sikkim University with minor modifications.

One Time Fee to be paid at the Time of Admission along with the Tuition Fee for 1<sup>st</sup> semester (in Rs) is given is the following table:

Department	Course	Admission	Marksheet	Certificate	Examination	Library	Identity card	Alumni fee	Registration	Tuition fee for 1 <sup>st</sup> sem.	Total
Pol. Sci	M.A	610	244	366	1220	610	500	100	244	732	4626

**Registration fee need not be paid by the students already registered in Sikkim University (Students passing from affiliated college and SU departments)**

Tuition fee for 1<sup>st</sup> Semester to be paid at the time of admission along with other one-time fees

Tuition fees to be paid every semester from 2<sup>nd</sup> semester onward at the beginning of the semester (in Rs)

Programme	Tuition Fees
<b>Political Science</b>	<b>732</b>

Sl. No.	Point of time when notice of withdrawal of admission is received	Percentage of refund of fees
1	15 days or more before the formally notified last date of admission	100%
2	Less than 15 days before the formally notified last date of admission	90%
3	15 days or less after the formally notified last date of admission	80%
4	30 days or less, but more than 15 days, after formally notified last	50%

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

	date of admission	
5	More than 30 days after the formally notified last date of admission	NIL

**Fees can be paid online.** The details are as follows:

**Account Holder: Principal, SMLG College, Gyalshing.**

**Account No:-1887104000031222**

**IFSC Code: -IBKL0001887**

**Bank name: - IDBI, Gyalshing**

**Students must retain the fee receipt and transaction ID and produce when notified.**

## RULES AND REGULATION.

1. Every student must strictly observe and follow all the rules, regulation and traditions of the College
2. All students must conduct themselves befitting their status as students of the college both within and outside the campus. Students should carry out all the orders of the Principal and the member of staff. They shall be answerable to the Principal for their behavior in general and their conduct in the premises in particular.
3. Insubordination or misconduct of any kind, indecent gestures or remarks, offensive graffiti or pestering will be viewed as a serious breach of discipline. Such cases will be dealt with severely and the defaulter will be expelled from the institution without any notice.
4. Smoking, gambling, use of alcohol/drugs by the students is prohibited at all times. Such cases, regardless of circumstances, will result in immediate expulsion without any further appeal for readmission.
5. Students are expected to acquaint themselves regularly with the information displayed on the College notice board.
6. No fund collection for any purpose whatsoever shall be allowed in the college without the explicit permission of the Principal.
7. Students are not allowed to hold any meetings or rallies, invite guests or arrange for any person to address any gathering in the camps, without prior permission of the Principal.
8. Students are to abstain from posting anything on Social Networking Sites which may result in defaming the institution. Such an act shall invite stringent disciplinary action.
9. Invitation to media without the prior permission from the concerned authority and without the prior information to the Head of the Institutions will also lead to strict disciplinary action.
10. Students must always carry their Identity Card with them as they may be asked to produce the same at any time.

11. Any person, people or students other than the authorized official/staff, if found mishandling the college gate and property will be automatically subjected to law and the Police.
12. Students are prohibited to take part in ragging, political activity or any activity which is detrimental to the dignity of the college. Any student found violating the rules and bringing disrepute to the institute will be expelled from the college.
13. It is compulsory for the students to attend functions/activities organized by the college on various occasions, in proper college uniform, whether the function falls on a working day or on holidays unless notified otherwise. Absence from such functions without valid reasons will invite disciplinary action.
14. Use of cell phones is strictly prohibited in classrooms. Use of cell phones would entail confiscation of the handset. It would be returned only:
  - a) at the end of the course or,
  - b) after the settlement with Principal, Discipline Committee along with defaulter's Parents.
15. Without prejudice to the generality of power to enforce discipline under the ordinances, the following shall amount to acts of gross indiscipline:
  - Coming to college without proper college uniform.
  - Coming to college with indecent hair style or long hairs (for boys).
  - Ragging in any form in the premises of the college.
  - Physical assault or threat to use physical force against any member of the teaching, non-teaching staff and students of the college.
  - Carrying or threats to use any weapon with an intention to cause injury to any student/staff/visitor of the college.
  - Any violation of the provisions of the Civil Rights Protection Act, 1976, violation of the status, dignity and honor of any student.
  - Any practice, whether verbal or otherwise, derogatory to women.
  - Any attempt of bribery or corruption in any manner.
  - Willful destruction of the college property.
  - Creating ill will or intolerance on religious or communal grounds.

Any of the above-listed offence attracts mandatory punching of the Identity Card by the Discipline Committee. If the number of punches reaches 3(three) then he/she shall be suspended from attending the classes for three weeks.

16. At the time of admission, every student is required to sign a declaration that he/she submits himself/herself to the disciplinary jurisdiction of the Discipline Committee and other authorities of the college who may be vested with the authority to exercise discipline under rules and regulations that have been framed by the College.

## LIBRARY AND OTHER ASSOCIATIVE OF THE COLLEGE

1. Maintain silence in the library room and switch off the Mobile Phone.
2. Without the Library Membership card students are not allowed to enter in the library.
3. Tearing and Tempering on Library Books is strictly prohibited.
4. Books cannot be issued without library card.
5. Two books can be issued to the students for the period of one week and three books for Staff for 30 days.
6. If books are not returned on due date, Rs. 10/- will be charged for each book per day, for both students and staff.
7. If Library book is lost one has to pay either two times the actual price of the book or may bring the same book for the library.
8. If Library card is lost, new card can be issued at the cost of Rs. 50.
9. After the end of every semester students have to renew their Library card.

## EXTRA CURRICULAR ACTIVITIES

### ***NATIONAL SERVICES SCHEME (NSS)***

The college unit of the NSS is sponsored by the Ministry of Human Resource Development, Government of India. Students interested in constructive social activities are encouraged to join this unit.



### ***RED RIBBON CLUB***

The College has introduced 'Red Ribbon Club (RRC)' as a part of extra-curricular activity. This will enhance social attachment in students which is also an important part of education. This type of activity will give opportunity to the students to serve all humanity. Programmes will be organized on timely basis.

### ***ECO TOURISM CLUB***

The College has introduced the “Eco Tourism Club” in the year 2015. It will help to promote, monitor and operate the environmental activities of the college through the involvement of the whole college for the projection of clean environment. The entire College Community need to fully understand the true importance and value of the club and the Programmes they undertake. The College Eco Tourism Club should be seen as the driving force behind all environmental and sustainable activities at the College by organizing, publicizing, promoting, monitoring all environmental/sustainability events, activities and Programmes. The students should be the driving force behind the Eco Tourism Club.

### **NCC Cadets**



The College has also introduced National Cadet Corps (NCC) from April 2018. Interested students can contact Mrs. Karma C. Bhutia, Assistant Professor, Dept. of Geography, SLGC or Mr. Jigdol Tenzing Gyalpo Bhutia, Assistant Professor, Dept. of EVS/EHS, SLGC.

### ***INTELLECTUAL PROPERTY RIGHTS***

Intellectual Property Rights Cell was established on 4<sup>th</sup> April, 2012 and has been working since then. The Cell has been working under the supervision of the Patient Information Centre (PIC), Sikkim State Council of Science and Technology, Government of Sikkim. The main aim of the Cell is to create awareness among the people regarding IPR, provide information on Patent Rights and help in the process of registration if desired. It is one of the basic rights like all other property rights which is unknown to many and which has been violated.



## *College Fest 2024*

24

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.



### ***GAMES AND SPORTS***

Games and sports are the inevitable parts of a student's life. Realizing this, the college pays utmost need to this sector in many ways. The department of physical education of the college looks after the activities in this arena. Besides organizing the Annual Sport Meet, the college also organizes various sporting activities from time to time. The sole aim of all these are to cultivate the trend of competition, physical proficiency and brotherhood amongst the student and to give them a chance to mingle with the universal platform. Eminent students of this field are also felicitated. The college conduct outdoor game like Football, Volley Ball and Badminton.

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

## LITERARY AND CULTURAL ACTIVITIES

Literary and cultural activities are also promoted and encouraged by the college. Programmes like debate, quiz, extempore speech, elocution, essay writing, and seminars are held from time to time in the college. Cultural programmes like dance, songs and skits are also organized to feature in various occasions. The college hall is best used in these programmes. The college also publishes its annual magazine 'Golsimal'. Ample opportunities are given to the students for an espousal of their talents.



## SCHOLARSHIP SCHEMES

The college offers scholarship to the needy authenticated students as permissible under the norms of the state and the central government. This includes the scholarship given to the students of SC, ST, OBC and BPL categories. For this, the concerned students are directed to keep in touch with the Dean of Students' Affairs of the College and the Social Justice and Welfare Department, Govt. of Sikkim, Tikjuk, West Sikkim. website: [www.shocloarships.gov.in](http://www.shocloarships.gov.in)

## GENDER SENSITISATION UNIT/INTERNAL COMPLAINTS CELL

The Internal Complaint Committee is formed as per the University Grants Commission (Prevention, prohibition and Redressal of sexual harassment of women employees and students in higher education institution) Regulations, 2016, and the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Our institution advocates an environment in the campus free from all kind of gender inequality, sexual harassment and abuse. We have zero tolerance policy towards sexual harassment and such incident can be reported to the ICC through mail at [gssiccsmlgdc@gmail.com](mailto:gssiccsmlgdc@gmail.com) or by meeting the members directly. The complain form is available at website: [www.smlgcyalshing.in](http://www.smlgcyalshing.in)

## ANTI-RAGGING COMMITTEE & ANTI-RAGGING SQUAD

In accordance to the direction of the Supreme Court of India and UGC Regulations vide Letter No. F.1-16/2009(CPP-II) dated 21<sup>st</sup> October, 2009 and paragraph 7.1.1 of Sikkim University Anti-Ragging Rules, 2009 the College has constituted Anti-Ragging Committee and Anti-ragging Squads with the basic objectives to co-ordinate, monitor and regulate Anti-Ragging activities in College (Hostels, Library and Canteens).

The concerned District Magistrate is the ex-officio Chairman of the Anti-Ragging Committee and the Dean of Students' Affairs is the ex-officio Chairman of Anti-Ragging Squad. The aggrieved students can lodge a complaint in the office of the Principal/Dean of Student' Affairs/Head of the Department of the concerned subject.

Following the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institution, 2009, the college has made it mandatory for the students as well as the Parent/Guardian to submit an Undertaking at the time of admission.(refer to Annexure I & II for the specimen undertaking form).

1. Applicants may fill online AntiRagging Affidavit Form by looking in <https://www.antiragging.in>

OR

2. You can download the form from the link below, fill up the forms available and get it duly notarised by Notary officer/ oath commissioner.

[https://www.nitmz.ac.in/uploaded\\_filesaffidevit\\_by\\_students\\_for\\_anti\\_ragging.pdf](https://www.nitmz.ac.in/uploaded_filesaffidevit_by_students_for_anti_ragging.pdf)

Anti Ragging Helpline Toll Free No. **1800-180-5522**

## CORRESPONDENCE

1. Correspondence regarding students must include Name, Class, Roll Number and Mobile number (if any) of the student concerned.
2. Requests for character certificates and similar recommendation must be made in writing to the Principal with full College Bio-Data of the concerned student and submitted in advance.
3. Student should contact the Principal/Vice-Principal for University related queries and clarifications. Similarly, they should contact the Dean of Students Affairs for other internal matters.

***\*Consumption of tobacco either in chewable or smoking form is strictly prohibited in the campus.***

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.



## IMPORTANT DAY TO REMEMBER

Sanchaman Limboo Government College, Aarigoan,  
Gyalshing



Batch 2022-25

Foundation Day

**28th June 2011**

**Contact us:**

Address: Sanchaman Limboo Government Degree College, Gyalshing

Principal office: [gyalshingcollege2011@gmail.com](mailto:gyalshingcollege2011@gmail.com)

Exam Cell: [sgcexam@gmail.com](mailto:sgcexam@gmail.com)

Dean's office: [sgcgyalshingdsa@gmail.com](mailto:sgcgyalshingdsa@gmail.com)

Website: [www.smlgcgyalshing.in](http://www.smlgcgyalshing.in)

Facebook: [Sanchaman Limboo Government College, Gyalshing](https://www.facebook.com/Sanchaman-Limboo-Government-College-Gyalshing)

Instagram: [gyalshingcollege\\_2011](https://www.instagram.com/gyalshingcollege_2011)

## Amenities

### *1. College Bus*



The college facilitates the students with a bus which can be used for everyday commute. The bus picks and drops students from predetermined sites. The campus also has various waiting sheds built for students to use while waiting for the bus.

The bus with prior information from concerned authorities(HODs) can also be used to facilitate departmental excursions.

### *2. College Ambulance*



The college has also received an ambulance that is parked on the campus. The vehicle is kept on alert and will be mobilized during emergencies relating to the health of all students and faculty.

### 3. Digital Classes/Smart Classes



Rooms in the campus are equipped with a digital board and projector. This enables the teaching faculty to create a digital space for the students in lieu of traditional classes.

### 4. Water Purifier/Filters



*Every building in the campus is equipped with a water purification/filtering unit which dispenses both hot and cold water.*

### 5. Sanitary Pad dispenser

*Female toilets/washroom are also equipped with sanitary pad dispensers.*



### 6. Library

*The campus has a library which can be accessed by all students. The library has a variety of books both relating to the various subjects taught in the college along with others that might catch the student's interest. All books present in the library can be issued granted the students have a valid id and a library card.*

### 7. Auditorium



*The campus also has an auditorium which can be used to host a multitude of events. In the past the building in question has been used to host musical acts, debates, freshers, farewells and some indoor sports (Badminton. Boxing etc.)*

## 8. Sports ground



*The campus has a large sports ground with stands at its sides. The allows the students to partake in various competition, be it team sports like Football and Cricket or individual sports like Track and Field.*



Extra Curricular Activities



*1. Participation in Music Festivals*



*2. Creating Murals for campus buildings*



\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

#### 4. Paper recycling

The college has recently procured a paper recycling, select students from the college are given classes on the use of these machines and are allowed to operate them under the college's supervision



#### 4. Waste Management Events

### DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION FORM AT THE TIME OF ADMISSION (in college)

1. Photocopies of:
  - a. Class XII Marksheet and Certificate (two copies)
  - b. Class X Marksheet and Certificate (two copies)
  - c. Class XII Admit Card (Private Candidate)
  - d. Sikkim Subject/Domicile/Residential Certificate
  - e. SC/ ST/OBC/MBC Certificate.
2. In original
  - a. Migration Certificate.
  - b. Transfer Certificate
  - c. Character Certificate.
3. Anti-Ragging Undertaking Form by the Student& Parent/ Guardian (Please refer page no. 24-25 on Anti Ragging Section).
4. Discipline Form.
5. Three (3) Nos. of recent Passport size Photographs.
6. Anti Ragging Form online
7. Rule and Regulation Form

**N.B.** Original of all photocopies has to be produced at the time of admission.

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

## ANNEXURE I

### UNDERTAKING BY THE STUDENT

I, ..... (Full name of the Student), S/O, D/O Mr. / Mrs. .... having been admitted to Sikkim Government College, Gyalshing, West Sikkim in B.A .....Honours, have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (herein after called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that:
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.
6. Along with the above-mentioned points, I do hereby declare that:
  - (a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - (b) I will be solely responsible for any kind of accident mishap caused on account of the above-mentioned clause (6.a).

Declared this on .....day of ....., 2025.

### **VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at ..... (Place) on this.....(Day) of ..... (Month), 2025.

Signature of Deponent

Solemnly affirmed and signed in my presence on this the .....(Day) of ..... (Month), 2025, after reading the contents of this affidavit.

OATH COMMISSIONER

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

## ANNEXURE II

### UNDERTAKING BY THE PARENT/GUARDIAN

I, ..... (Full name of the Parent/Guardian), Father/Mother/Guardian of .....(Student's Name) having been admitted to Sikkim Government College, Gyalshing have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (herein after called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that:
  - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
6. Along with the above-mentioned points, I do hereby declare that:
  - (c) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - (d) My ward will be solely responsible for any kind of accident mishap caused on account of the above-mentioned clause (6.a).

Declared this on .....day of ....., 2025.

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at ..... (Place) on this.....(Day) of ..... (Month), 2025.

Signature of Deponent

Solemnly affirmed and signed in my presence on this the .....(Day) of ..... (Month), 2025, after reading the contents of this affidavit.

OATH COMMISSIONER

*(To be submitted at the time of Admission)*

**SANCHAMAN LIMBOO GOVERNMENT COLLEGE, GYALSHING  
WEST SIKKIM. 737111.  
(B+ NAAC Accredited)**

[www.smlgcgyalshing.in](http://www.smlgcgyalshing.in)

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**Rules and Regulations**

**Uniform**

1. Belt (Black only).
2. Shoes (Black Leather Shoes).
3. Hair Colour (Natural).
4. Accessories not to be worn.
5. Students are supposed to keep their mobile phones in silent mode/switched off within the college premises.
6. Students should carry their identity card regularly to College.  
If the student fails to abide by the above mentioned Rule No. 1 to 6, he/she shall have to write an apology letter for the first time. If repeated, he/she shall be suspended for a month.
7. Any misbehaviour by the student to the College staffs, academic or administrative, following disciplinary action will be taken:
  - i. First time, suspension for a period of one month.
  - ii. Second time, termination from the College.
8. Intoxication and use of abusive substance by the student is strictly prohibited. If any such incidents are found, the student shall be terminated from the College.
9. No Student is allowed to attend any program, political meetings, gatherings and rallies during college hours, without prior permission from the college authorities.
10. Students are not allowed to form groups and seek financial help or any other kind of help from the political leaders or any other agencies without the prior permission from the college authorities.  
If a student is found going against the above rules (9 and 10) the students will be suspended for a period of one month.
11. Students are to strictly abstain themselves from posting anything in social networking sites which may result in defaming the institution. Such act shall invite stringent disciplinary action.

I, Parent/Guardian of Mr. /Ms. ....studying B.A.....Hons./ B.Com of First Semester, Sikkim Govt. College, Gyalshing, West Sikkim have read the rules and regulations framed by the Discipline Committee of Sikkim Govt. College, Gyalshing, West Sikkim.

If my ward does not abide by the rules and regulations, the decision taken by the concerned authority shall be final.

Signature.....

Signature .....

Parent/ Guardian Name.....

Students Name.....

Contact No. ....

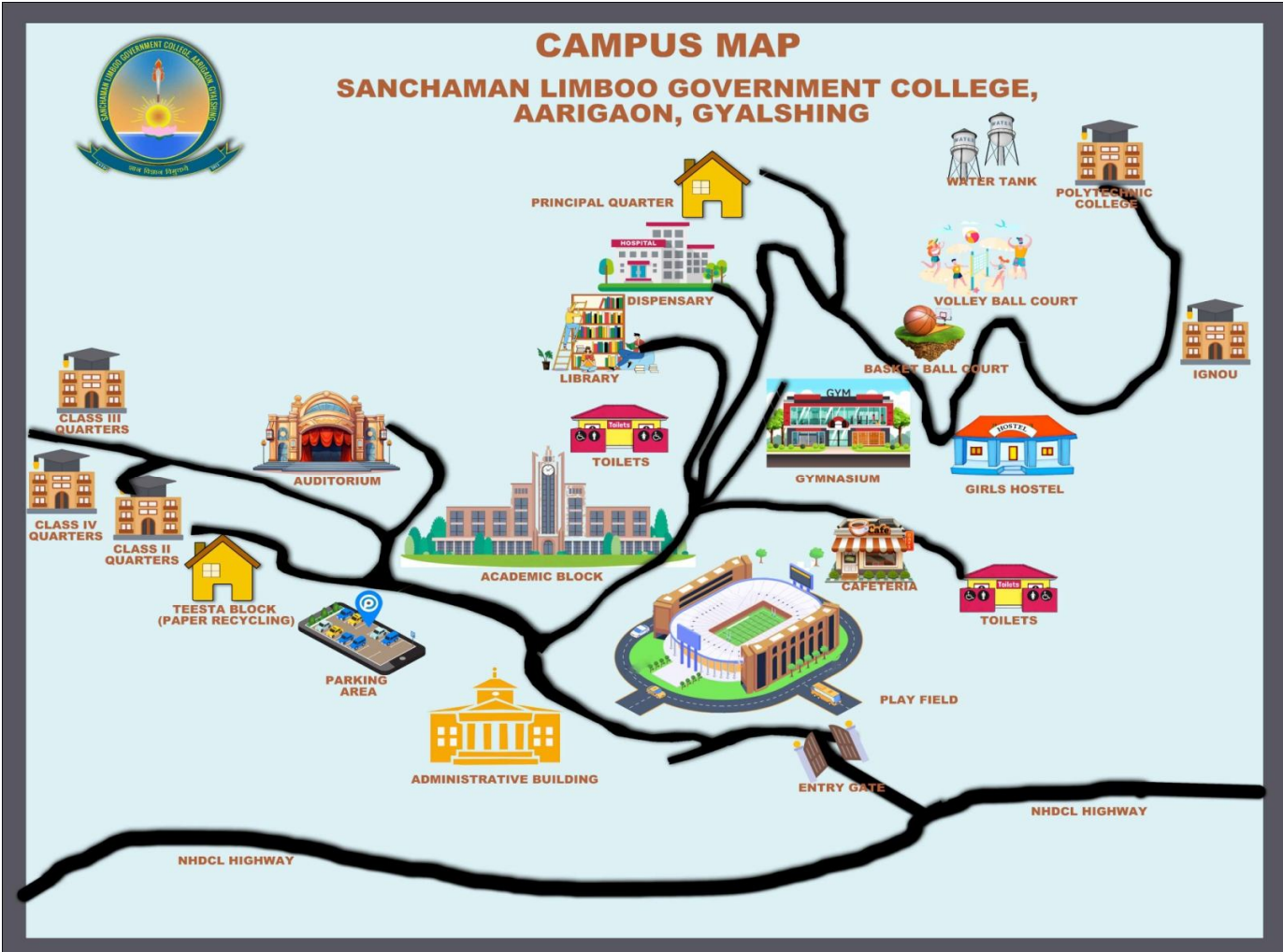
Contact No. ....

**Discipline Committee  
SMLGDC, Gyalshing.**

\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.

**College Campus Map**  
**SMLGC, Aarigoan, Gyalshing**  
**West Sikkim. Pin no -737111**

[www.smlgcgyalshing.in](http://www.smlgcgyalshing.in)



\* Any discrepancies found in the candidates' details submitted during the admission process may lead to their seats being cancelled.